



Facility

Name: CATHY GAMBOA

License Number: 73565

Address: 1519 South Monroe, Roswell, NM 88203

Phone: 5758405341

Fax:

E-mail:

License Information

Type: 2 Star Group Child
Care Home

Status: Licensed

Issue Date: 11/11/2017

Expiration Date:
11/10/2018

Capacity

Over Age 2: 8

Under Age 2: 4

Night Care: 0

Playground: 0

Square Footage: 420

Census

Over 2: 1

Under 2: 2

Classrooms

Number of Classrooms: 1

Days and Hours of Operation

Monday

5:00 AM - 12:00 AM

Tuesday

5:00 AM - 12:00 PM

Wednesday

5:00 AM - 12:00 PM

Thursday

5:00 AM - 12:00 PM

Friday

5:00 AM - 12:00 PM

Saturday

Closed

Sunday

Closed

Inspection

Date: 10/15/2018

Time In: 10:25 AM

Time Out: 11:45 AM

Purpose: Annual

Licensure

8.16.2.31 A Licensing Requirements

Compliance

8.16.2.31 B Capacity of a Home

Compliance

8.16.2.31 C Incident Reporting Requirements

Compliance

Administrative Requirements

8.16.2.32 A Administrative Records

Compliance

8.16.2.32 B Mission, Philosophy and Curriculum Statement

Compliance

Administrative Requirements *(continued)*

8.16.2.32 C Parent Handbook

Non-compliance

The child care home does not have a complete parent handbook. The following general information needs to be included: Expulsion Policy. The home's policies and procedures regarding the following need to be included: Expulsion Policy.

Corrective Action Plan

A parent handbook with required general information and policies and procedures will be completed and distributed.

Regulation: 8.16.2.32.C.

Date to be Completed: 11/14/2018

8.16.2.32 D Children's Records

Non-compliance

Of the 9 children's records reviewed, 1 is/are missing a copy of an up-to-date immunization record or public health division approved exemption. See Children's Records 8.16.2.32 form for the child(ren) with no immunization/exemption.

Corrective Action Plan

The home will review a child's record to ensure complete information has been obtained before a child is admitted.

Regulation: 8.16.2.32.D.1.e.

Date to be Completed: 11/14/2018

8.16.2.32 E Personnel Records

Not Inspected

8.16.2.32 F Personnel Handbook

Not Inspected

Personnel & Staffing

8.16.2.33 A Personnel and Staffing Requirements

Compliance

8.16.2.33 B Staff Qualifications and Training

Compliance

Services & Care of Children

8.16.2.34 A Guidance

Compliance

8.16.2.34 B Naps or Rest Period

Compliance

8.16.2.34 C Additional Requirements for Infants and Toddlers

Compliance

8.16.2.34 D Diapering and Toileting

Compliance

8.16.2.34 E Additional Requirements for Children with Special Needs

Compliance

8.16.2.34 F Night Care

Compliance

8.16.2.34 G Physical Environment

Compliance

Services & Care of Children *(continued)*

8.16.2.34 H Social-Emotional Responsive Environment

Compliance

8.16.2.34 I Equipment and Program

Non-compliance

Children under the age of two were permitted to watch television.

Corrective Action Plan

The schedule of activities for children under two will be revised by staff to eliminate use of TV and videos.

Regulation: 8.16.2.34.I.7.

Date to be Completed: 10/15/2018

8.16.2.34 J Outdoor Play

Non-compliance

Playground equipment is not safe as evidenced by the following: visible cracks on the slide.

Corrective Action Plan

Equipment will be removed or made inaccessible until repairs can be made. A schedule for routine inspection and maintenance will be devised.

Regulation: 8.16.2.34.J.1.

Date to be Completed: 11/14/2018

8.16.2.34 K Swimming, Wadding and Water

Compliance

8.16.2.34 L Field Trips

Compliance

Food Service

8.16.2.35 B Meals and Snacks

Compliance

8.16.2.35 C Menus

Compliance

8.16.2.35 D Kitchens

Non-compliance

A food in the cabinet is not properly stored; the item is not labeled and dated.

Corrective Action Plan

Proper food storage practices will be implemented. Provider completed on site.

Regulation: 8.16.2.35.D.4.

Date to be Completed: 10/15/2018

8.16.2.35 E Meal Times

Compliance

Health & Safety Requirements

8.16.2.36 A Hygiene

Compliance

8.16.2.36 B First Aid Requirements

Compliance

Health & Safety Requirements *(continued)*

8.16.2.36 C Medication	Compliance
8.16.2.36 D Illness and Notifiable Diseases	Compliance
8.16.2.37 A-G Transportation Requirements for Homes	Compliance

Buildings, Grounds & Safety

8.16.2.38 A Housekeeping	Compliance
8.16.2.38 B Pest Control	Not Inspected
8.16.2.38 C Mechanical Systems	Compliance
8.16.2.38 D Lighting, Lighting Fixtures and Electrical	Compliance
8.16.2.38 E Exits	Compliance
8.16.2.38 F Toilet and Bathing Facilities:	Compliance
8.16.2.38 G Safety Compliance	Non-compliance

The home failed to conduct a fire drill for the month(s) of July, June.

Corrective Action Plan

A monthly fire drill will be held and recorded.

Regulation: 8.16.2.38.G.3.

Date to be Completed: 10/15/2018

The home failed to conduct an emergency preparedness practice drills for at least once a quarter. The emergency drill was not done during the 2nd quarter

Corrective Action Plan

A home will conduct emergency preparedness practice drills at least quarterly beginning January of each calendar year.

Regulation: 8.16.2.38.G.3.

Date to be Completed: 10/15/2018

8.16.2.38 H Smoking, Firearms, Alcoholic Beverages, Illegal Drugs and Controlled Substances	Compliance
8.16.2.38 I Pets	N/A

Additional Comments

Gave technical assistance on wading pools. The wading pool will be emptied when not in use.

Signatures

Please Note: Per CYFD regulation NMAC 8.16.2, failure to comply with the corrective action plans noted above, may result in further action taken against the licensee.



Surveyor: *Nicholas Conde*



Facility Representative: *Cathy Gamboa*